

Lifelong Learning Plan (LLP) Request to Withdraw Funds from an RRSP

Use this form to make a withdrawal from your registered retirement savings plan (RRSP) under the LLP. Complete Part 1 and give the form to your RRSP issuer. For more information about the LLP, such as eligibility and participation conditions, qualifying educational programs and designated educational institutions, see Guide RC4112, Lifelong Learning Plan (LLP).

Part 1 – Fill out this part to make an LLP withdrawal from your RRSP

First name and initial(s)	Last name	Social insurance number (SIN)
Address	City	Province
		Postal code
Who is the LLP student? (tick only one box) <input type="checkbox"/> You <input type="checkbox"/> Your spouse or common-law partner		
If you checked "Your spouse or common-law partner", enter their name and SIN number below. Note: The LLP student must remain the same for all withdrawals in all years of the current LLP participation.		
Name of your spouse or common-law partner		Social insurance number (SIN)
1. Are you a resident of Canada? <input type="checkbox"/> Yes. Go to question 2 <input type="checkbox"/> No. You cannot make an LLP withdrawal. Do not fill out this form.		
2. Has the LLP student enrolled in a qualifying educational program at a designated educational institution, or received a written offer to enrol before March of next year in such a program? <input type="checkbox"/> Yes. Go to question 3 <input type="checkbox"/> No. You cannot make an LLP withdrawal. Do not fill out this form.		
3. Is the student enrolling as a full-time student or a part-time student? <input type="checkbox"/> Full-time. Go to question 5 <input type="checkbox"/> Part-time. Go to question 4		
4. Does the student meet one of the disability conditions explained in Guide RC4112? <input type="checkbox"/> Yes. Go to question 5 <input type="checkbox"/> No. You cannot make an LLP withdrawal. Do not fill out this form.		
5. Have you made LLP withdrawals in previous years of your current LLP participation? <input type="checkbox"/> Yes. Go to question 6 <input type="checkbox"/> No. Go to question 7		
6. Is this withdrawal being made after January of the fourth calendar year after the year of your first LLP withdrawal or has your repayment period started? <input type="checkbox"/> Yes. You cannot make another LLP withdrawal until the year after the year you bring your LLP balance to zero. Do not fill out the rest of this form. <input type="checkbox"/> No. Go to question 7		
7. How much do you want to withdraw?	\$	_____ A
8. Is this your first LLP withdrawal this year?	\$	_____ B
If the total of lines A and B is more than \$10,000, your RRSP issuer will withhold tax on the part of your withdrawal that exceeds the \$10,000 limit. You have to include the part that exceeds the \$10,000 limit in your income on your income tax and benefit return.		
9. How much have you withdrawn under the LLP in previous years of your current LLP participation?	\$	_____ C
Do not include amounts that were included as income in your previous years' income tax and benefit returns because you exceeded the \$10,000 limit. If the total of lines A, B, and C is more than \$20,000, your RRSP issuer will withhold tax on the part of your withdrawal that exceeds the \$20,000 limit. You have to include the part that exceeds the \$20,000 limit in your income on your income tax and benefit return.		
10. What is the account number of the RRSP from which you want to make the LLP withdrawal?	Account Number	

Certification

I certify that the information given on Part 1 of this form is correct and complete.

Participant's signature

Year	Month	Day
_ _	_	_

Part 2 – To be filled out by the RRSP issuer

- **Do not send** us a copy of this form. Keep it for your records and give a copy to the LLP participant.
- If the total of lines A and B above exceeds \$10,000 or if the total of lines A, B, and C above exceeds \$20,000, withhold tax only on the excess amount.
- Report the amount withdrawn in box 25 of a T4RSP slip issued in the name of the RRSP annuitant for the year of the withdrawal.
- For more information on how to report LLP withdrawals, see Guide T4079, T4RSP and T4RIF Guide.

Registered Retirement Savings Plans (RRSP) issuer's name			
Address	City	Province	Postal code
Telephone number	Amount withdrawn \$	Date of withdrawal	Year Month Day

Personal information (including the SIN) is collected for the purposes of the administration or enforcement of the Income Tax Act and related programs and activities including administering tax, benefits, audit, compliance, and collection. The information collected may be used or disclosed for purposes of other federal acts that provide for the imposition and collection of a tax or duty. It may also be disclosed to other federal, provincial, territorial, or foreign government institutions to the extent authorized by law. Failure to provide this information may result in interest payable, penalties, or other actions. Under the Privacy Act, individuals have a right of protection, access to and correction of their personal information, or to file a complaint with the Privacy Commissioner of Canada regarding the handling of their personal information. Refer to Personal Information Bank CRA PPU 005 on Info Source at canada.ca/cra-info-source.