



Finance and
Municipal Affairs
Taxation and
Property Records

Authorization to Send Assessment Notice and Property Charges to Other Party

(Pursuant to Section 4(5) of the Prince Edward Island *Real Property Tax Act* Regulations R.S.P.E.I. 1988)

Mail to:

Finance and Municipal Affairs
Taxation and Property Records
PO Box 880, Charlottetown, PE C1A 7M2
Tel: (902) 894 0341 Fax: (902) 368 6164

Hand Deliver to:

95 Rochford Street
Shaw Building, 1st Floor, South
Charlottetown, PE C1A 3T6
or: any Access PEI Centre

Web site: www.taxandland.pe.ca
Email: taxandland@gov.pe.ca

Freedom of Information and Protection of Privacy

Personal information on this form is collected under Section 31(c) of Prince Edward Island's *Freedom of Information and Protection of Privacy Act* and will be used for the purpose of tax administration and enforcement. If you have any questions about this collection of personal information, you may contact the Manager, Tax Administration and Client Services, PO Box 2000, Charlottetown, PE C1A 7N8 (902) 368-5137.

Complete this form when adding, changing or deleting the name or address of the designated taxpayer.

1. Indicate whether there is an addition, change or deletion. Add Change Delete

2. List the properties that will be affected by this request (attach additional list if required).

Property No.	Location	Mortgage No.
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

3. Assessed Owner

Name: _____

Mailing Address: _____

City, Town, Village: _____ Province: _____ Postal Code: _____

4. Designated Taxpayer (to whom the assessment notice and property charges are to be sent)

Name: _____

Mailing Address: _____

City, Town, Village: _____ Province: _____ Postal Code: _____

5. Requested by

Name: _____

Mailing Address: _____

City, Town, Village: _____ Province: _____ Postal Code: _____

Telephone: _____ E-mail: _____

6. Authorization

I authorize that the Assessment Notice and Property Charges be sent to the designated taxpayer as outlined in this request.

_____ Date _____ Property Owner's Signature

For Office Use Only Date entered: _____ Entered by: _____